



NLSA VIRTUAL VALIDATION TEAM VISIT APPLICATION FORM

To address the impact of COVID-19 on Lutheran schools, an option for a Virtual Validation Team Visit has been developed to fulfill the requirements of a National Lutheran School Accreditation (NLSA) Validation Team Visit. A school is eligible to apply for a Virtual Validation Team Visit when all the following conditions are met:

1. The school is currently Accredited in Good Standing.
2. The school has been Accredited in Good Standing for a minimum of two 5-year accreditation cycles.
3. The school prepared for a site visit using an NLSA protocol outlined in NLSA Routes to Accreditation.

Virtual Validation Team Visit applications must be submitted to the appropriate district office no later than thirty (30) days prior to the scheduled Virtual Validation Team Visit date.

Schools unable to meet all required conditions can continue to apply for a Pandemic Extension until they are able to hold an on-site Validation Team Visit.

Schools using a protocol from Cognia, WASC, Middle States or CCLE should contact that agency directly to learn about the availability of a virtual site visit process.

Contact Rebecca Schmidt, director of LCMS School Ministry (rebecca.schmidt@lcms.org) with any questions.

SCHOOL INFORMATION

School _____

LCMS district _____

Address _____

City _____ State _____ Zip _____

School administrator's name _____

School administrator's email _____

Early childhood administrator's name (if applicable) _____

Early childhood administrator's email (if applicable) _____

School phone number _____

Grade/age levels included in this school: (Select all that apply.)

- Age <1 Age 1 Age 2 Age 3 Age 4 Age 5
 K 1 2 3 4 5 6 7 8 9 10 11 12

For above noted grade/age levels:

Number of students (total) _____ Number of children in full-time child care _____

Number of children in extended (before/after-school) care _____ Number of classroom teachers _____

Total number of school staff _____

*Early childhood only:

Licensed by _____

License expiration date _____ License capacity _____

Current number of students served _____

ACCREDITATION INFORMATION

Type of accreditation protocol: (Select one or two if completing both EBA and EC self-studies.)

Evidence Based Accreditation (EBA) Early Childhood

NLSA Accreditation Route: (Select one of the following based on the “NLSA Routes to Accreditation” worksheet.)

Option A Option B Option C Option D

Date of scheduled virtual visit _____/_____/_____

SPONSORING CONGREGATION(S) *(If more than two, please attach a complete list.)*

Congregation 1 _____

Address _____

City _____ State _____ Zip _____

Pastor(s) _____

Church phone number _____

Congregation 2 _____

Address _____

City _____ State _____ Zip _____

Pastor(s) _____

Church phone number _____

NLSA VIRTUAL VALIDATION TEAM VISIT REQUIRED DOCUMENTATION

As part of the NLSA Application for Virtual Validation Team Visit, a school is required to submit the following:

- A written explanation stating the reason(s) for the request and a brief summary of the progress made to date on the preparation of the NLSA Self-Study Report.
- Any additional documentation regarding state or local requirements that necessitate a virtual site visit.

SIGNATURES

School administrator's signature Date

Early childhood administrator's signature (if applicable) Date

Governing authority/school board chairperson's signature Date

Pastor/pastoral advisor's signature Date

District education executive's signature Date

DISTRICT NLSA COMMISSION CONSULTANT SUGGESTION: *(To be completed by the LCMS district office.)*

Name _____

Telephone _____ Email _____

INSTRUCTIONS FOR VIRTUAL VISIT APPLICATION SUBMISSION

Send your completed and signed application along with any required documentation to your *LCMS district education executive* for final approval and submission to the national NLSA office.

Districts will send the completed and signed application to:

The Lutheran Church—Missouri Synod
Attn: NLSA — School Ministry
1333 S. Kirkwood Road
St. Louis, MO 63122-7295

NLSA Contact Information:

Rebecca Schmidt, Director of LCMS School Ministry
Phone: 314-996-1716
Email: Rebecca.Schmidt@lcms.org

Kris Freeman, Coordinator of LCMS School Ministry
Phone: 314-996-1294
Email: Kristin.Freeman@lcms.org